



## Journey Toward Licensure

Becoming a licensed foster parent can feel overwhelming. Just take it one step at a time. Keep this checklist handy to track your progress or reference as you're moving forward! You can check things off in whichever order works for you.

- Consider if you would like to license with the State Department of Children, Youth and Families (DCYF) <https://www.dcyf.wa.gov/services/foster-parenting/become-a-foster-parent> or a child placing agency (CPA) in your county. Click on your region for a complete list of available CPAs:
  - [Region 1](#)
  - [Region 2](#)
  - [Region 3](#)
  - [Region 4](#)
  - [Region 5](#)
  - [Region 6](#)
- Create a profile on the Alliance training page to enable you to register for courses. <https://cpe.socialwork.uw.edu/alliance-courses>
- Complete CCT <https://cpe.socialwork.uw.edu/alliance-courses/content/caregiver-core-training-online> the required eight-session course that builds your knowledge and skills. This training is offered as a self-paced eLearning through [risewiththealliance.org/](http://risewiththealliance.org/)
- Complete a certified course for CPR/First Aid/BBP [https://cpe.socialwork.uw.edu/alliance-courses/course-catalog-table?text=first+aid&sort\\_by=field\\_course\\_event\\_date\\_value](https://cpe.socialwork.uw.edu/alliance-courses/course-catalog-table?text=first+aid&sort_by=field_course_event_date_value)
- Once you have completed the required training, if you are licensing with DCYF, contact the licensing department who will send you a link to the WA CAP application portal.
  - REGION 1** [dcyf.fostercarelicensingregion1@dcyf.wa.gov](mailto:dcyf.fostercarelicensingregion1@dcyf.wa.gov)
  - REGION 2** [dcyf.fostercarelicensingregion2@dcyf.wa.gov](mailto:dcyf.fostercarelicensingregion2@dcyf.wa.gov)
  - REGION 3** [dcyf.fostercarelicensingregion3@dcyf.wa.gov](mailto:dcyf.fostercarelicensingregion3@dcyf.wa.gov)
  - REGION 4** [dcyf.fostercarelicensingregion4@dcyf.wa.gov](mailto:dcyf.fostercarelicensingregion4@dcyf.wa.gov)
  - REGION 5** [dcyf.fostercarelicensingregion5@dcyf.wa.gov](mailto:dcyf.fostercarelicensingregion5@dcyf.wa.gov)
  - REGION 6** [dcyf.fostercarelicensingregion6@dcyf.wa.gov](mailto:dcyf.fostercarelicensingregion6@dcyf.wa.gov)

**CONTACTS FOR SPANISH-SPEAKERS** Dirección de correo electrónico para personas que hablan Español [dcyf.fostercarelicensingespanol@dcyf.wa.gov](mailto:dcyf.fostercarelicensingespanol@dcyf.wa.gov)

If you are licensing with a Child Placing Agency, contact the Agency for further licensing instructions.

- ❑ After you complete your licensing application, a licensor will contact you to conduct an in-person interview including your household members.
- ❑ The Licensor will also conduct a Home Inspection using the Foster Home Licensing Inspection Checklist. [DCYF Forms | Washington State Department of Children, Youth, and Families](#)
- ❑ Once the home study is complete, you will receive a draft to review before it is final and you are given a copy along with your license.
- ❑ Contact Alliance CaRES to get support, guidance and answers to any questions! Visit <https://alliancecares.org/> or email us at [alliancecares@uw.edu](mailto:alliancecares@uw.edu).

The licensing process takes approximately 120 days from the day you start the WA CAP application.

### **What region am I in?**

[DCYF Regional Map](#)