



Journey Toward Licensure

Becoming licensed for Kinship care can feel overwhelming. Just take it one step at a time. Keep this checklist handy to track your progress or reference as you're moving forward! (You can check things off in whichever order works for you.)

- To find out more about Kinship Care Licensing please visit the State Department of Children, Youth and Families (DCYF) Kinship Care page: [Kinship Caregivers | Washington State Department of Children, Youth, and Families](#)
- Create a profile on the Alliance training page to enable you to register for courses. <https://cpe.socialwork.uw.edu/alliance-courses>
- Complete two out of the four units (or take the full course) of the required four-session course of Kinship Core Training https://cpe.socialwork.uw.edu/alliance-courses/course-catalog-table?text=Kinship+Core+Training&sort_by=field_course_event_date_value that builds your knowledge and skills. This training is offered as a self-paced eLearning through the Alliance. <https://risewiththealliance.org/>
- Complete a certified course for First Aid/CPR/Bloodborne Pathogens: https://cpe.socialwork.uw.edu/alliance-courses/course-catalog-table?text=first+aid&sort_by=field_course_event_date_value
- Once you have completed the required training, your child's Social Worker will refer you to the licensing department who will send you a link to the WA CAP application portal. If you do not hear from your licensor, please contact them at:
 - REGION 1** dcyf.fostercarelicensingregion1@dcyf.wa.gov
 - REGION 2** dcyf.fostercarelicensingregion2@dcyf.wa.gov
 - REGION 3** dcyf.fostercarelicensingregion3@dcyf.wa.gov
 - REGION 4** dcyf.fostercarelicensingregion4@dcyf.wa.gov
 - REGION 5** dcyf.fostercarelicensingregion5@dcyf.wa.gov
 - REGION 6** dcyf.fostercarelicensingregion6@dcyf.wa.gov

CONTACTS FOR SPANISH-SPEAKERS Dirección de correo electrónico para personas que hablan Español dcyf.fostercarelicensingespanol@dcyf.wa.gov

- After you complete your licensing application, a licenser will contact you to conduct an in person interview including your household members.
- The Licenser will also conduct a Home Inspection using the Foster Home Licensing Inspection Checklist. [DCYF Forms | Washington State Department of Children, Youth, and Families](#)
- Once the home study is complete, you will receive a draft to review before it is final and you are given a copy along with your license.
- Contact Alliance CaRES to get support, guidance and answers to any questions! Visit <https://alliancecares.org/> or email us at alliancecares@uw.edu.

The licensing process takes approximately 120 days from the day you start the WA CAP application.

What region am I in?

[DCYF Regional Map](#)

Other Informational resources regarding licensing:

- [Foster Care Licensing for Kinship Caregivers](#)
- [Kinship Care: Relative and Suitable Other Placement](#)
- [Grandparents and Relatives - Do you know about the services and supports for you and children in your care? - DSHS Publication](#)